# The Annual Quality Assurance Report (AQAR) of the IQAC

# **ACEDAMIC YEAR 2014-15**

# Part – A

# I. Details of the Institution

1.1 Name of the Institution	HINDUSTAN COLLEGE OF ARTS & SCIENCE				
1.2 Address Line 1	RAJIV GANDHI SALAI				
Address Line 2	PADUR, KELAMBAKKAM				
City/Town	CHENNAI				
State	TAMIL NADU				
Pin Code	603 103				
Institution e-mail address	HCASPADUR@YAHOO.COM  04427474671/27475249				
Contact Nos.					
Name of the Head of the Institutio	n: DR.C.JOSEPH BARNABAS				
Tel. No. with STD Code:	044 27474671/ 27475249				
Mobile:	9443521569				
Name of the IQAC Co-ordinator:	MRS.L.ESTHER THAMARINE				
Mobile:	9841066895				

IQAC e-mail address:				iqachcas@	gmail.com			
1.3	NAAC T	rack ID (For	ex. MHCC	OGN 18879)				
1.4	(For Example) This EC	ecutive Com mple EC/32/A no. is availabla astitution's Ac	&A/143 do	uted 3-5-200 ht corner- l	94. Legistrom	v/119 Dated 05	-01-2013	
1.5	Website a	address:		www.hca	schennai.com			
	W	eb-link of th	ne AQAR:		hcaschennai.com	n/AQAR2013-1	4.doc	
	a		<i>~</i> -		Year of	Validity	7	
	Sl. No.	Cycle	Grade	CGPA	Accreditation	Period		
	1	1st Cycle	В	2.69	Jan'13	5		
	2	2 <sup>nd</sup> Cycle						
	3	3 <sup>rd</sup> Cycle						
	4	4 <sup>th</sup> Cycle						
1.7	Date of Es	tablishment o	f IQAC :	D	DD/MM/YYYY	08/11/201	1	
1.8	AQAR for	r the year (fo	r example	2010-11)	2014-15			
			_		d to NAAC after 0-11submitted to			
	i. AOAI	R 19-2-20	15			_(DD/MM/YY	YY)4	
	iii. AQAI	R		(DD/MM/YYYY)				
	iv. AQAI	₹				(DD/MM/YY	YY)	
1.10	) Institutio	nal Status						
	University State Central Deemed Private							
	Affiliated College Yes V No							
	Constitue	ent College		Yes	No 🗸			
	Autonomous college of UGC Yes No							

✓

(98.111012, 201	MCI, PCI, NCI)	
Type of Institution	n Co-education	Women
	Urban Rural	✓ Tribal
Financial Status	Grant-in-aid UGC 2(f	UGC 12B
	Grant-in-aid + Self Financing	Totally Self-financing
1.11 Type of Faculty/P	rogramme	
Arts	Science Commerce L	aw PEI (Phys Edu)
TEI (Edu)	Engineering Health Science	e Management
Others (Spe	cify)	
1.12 Name of the Affil	ating University (for the Colleges)	UNIVERSITY OF MADRAS
1 12 Carriel status com	ferred by Central/ State Government	UGC/CSIR/DST/DBT/ICMR etc
1.13 Special status con		
•	e/Central Govt. / University	
Autonomy by State	e/Central Govt. / University tential for Excellence	UGC-CPE
Autonomy by State		UGC-CPE  UGC-CE
Autonomy by State University with Po	tential for Excellence	
Autonomy by State University with Po	stance Programme	UGC-CE

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff	
2.3 No. of students	2
2.4 No. of Management representatives	3
2.5 No. of Alumni	1
2. 6 No. of any other stakeholder and	1
community representatives	
2.7 No. of Employers/ Industrialists	2
2.8 No. of other External Experts	2
2.9 Total No. of members	33
2.10 No. of IQAC meetings held 4	
2.11 No. of meetings with various stakeholders:	No. 1 Faculty 2
Non-Teaching Staff Students 1	Alumni 1 Others
2.12 Has IQAC received any funding from UGC d  If yes, mention the amount  2.13 Seminars and Conferences (only quality related to the conference) (i) No. of Seminars/Conferences/Workshops)	ed)
Total Nos. 2 International	National State Institution Level 3
and 17 <sup>th</sup> June 2014 was organised. and self transformation from ATMA	Iging" a Faculty development programme on 16 <sup>th</sup> Mr.Viyay Padmanaban, a Master of Inner science AYOGA was the speaker.  Taculty members on the topic -Model Teacher was
2.14 Significant Activities and contributions made	by IQAC
Two faculty development programmes wa teaching and learning	s conducted to enhance effective
One day workshop for non teaching and su	upportive staff

Conducted University result analysis and taken steps to improve the slow learners

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year  $\ast$ 

Plan of Action	Achievements				
✓ To increase the programme options available to students	All UG and PG departments offers one Add-on course to all their final year students				
✓ To conduct Faculty development Programmes	Two faculty development programmes conducted to enhance the teaching and evaluation process.				
✓ To enhance the Placement Cell Activities and give training in soft skills for employment	Certificate course was offered under the STAR(Standard Training Assessment And Reward)Scheme of the National Skill Development Corporation, Govt. Of India for all the II and III year students				
	Training invermicomposet for UG students				
✓ To cater to the needs of slow learner's through remedial classes	The remedial classes conducted for accounts, statistics, maths and English.				
✓ Motivate bright students to	Improvement shown in the University pass percentage among the slow learners				
achieve ranks in University Examination	15 students got ranks in the University Examination in the major and 21 students got ranks in various languages				
✓ Establishment of Monitoring Cell to monitor Attendance	Attendance monitoring committee formed. The frequent absentees were counselled and number of preventions reduced				

<sup>\*</sup> Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR v	vas placed in statutory body	Yes
Management	Syndicate	Any other body

Provide the details of the action taken

To improve the employability of the students Certificate course was offered under the STAR(Standard Training Assessment And Reward)Scheme of the National Skill Development Corporation, Govt. Of India for all the II and III year students.

Capacity building programmes for faculty and non teaching staff conducted for smooth functioning.

# Part – B Criterion – I

## I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	5	1	6	5
UG	16		16	10
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		2	2	2
Others(M.Phil)	2		2	
Total	23	1	24	17
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculu (ii) Pattern of programmes:	ım: CBCS/Core/Elec	ctive option /	Open options
	Pattern	Nui	mber of programmes
	Semester	23	
	Trimester		
	Annual		
1.3 Feedback from stakeholders* (On all aspects)  Mode of feedback :		arents 🗸	Employers Students ✓  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Com

#### Criterion - II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
125	43	11	71	

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associate		Profes	sors	Others		Total					
Professors		Profess	ors										
R	V	R	V	R	V	R	V	R	V				
43	0	11	0	71	0	_	_	125	_				

2.4 No. of Guest and Visiting faculty and Temporary faculty

,	1		_
′	4		-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		48	
Presented papers	15	26	
Resource Persons		5	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT enabled teaching –learning process followed.

Viewing and discussion of Documentaries on subjects in the website (you tube) were played in the classrooms.

Experimental learning also adopted on the necessary areas.

	during this academic year							
2.8	.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)							
2.9	No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Deve	lopment work	cshop					
2.10	Average percentage of attendance of students	78						
2.11	Course / Programme wise							

Title of the Programme	Total no. of students	Division						
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %		
UG	575	17	52	26	3	53		
PG	45	45	34	-	-	98		
M.PHIL	3	1				33		

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
  - Conducts FDP to enhance effectiveness in teaching.
  - The faculty members encouraged for paper presentations, research, publications and participation in international, National seminar, workshops and symposia
  - University Result analysed and adequate measures will be adopted for improvement
  - Students feedback evaluated and analysed for the further improvement

#### 2.13 Initiatives undertaken towards faculty development

2.7 Total No. of actual teaching days

distribution of pass percentage:

Faculty / Staff Development Programmes	No of program	Number of faculty benefitted
Refresher courses	-	-
UGC – Faculty Improvement Programme	-	-
HRD programmes	1	200
Orientation programmes	1	50
Faculty exchange programme		
Staff training conducted by the university		
Staff training conducted by other institutions		
Summer / Winter schools, Workshops, etc.		46
Others		

2.14 Details of Administrative	e and Technical st	taff		
Category	Number of Permanent Employees		Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20			-
Technical Staff	36			-
Criterion – III				
3. Research, Consult	tancy and Ex	ktension		
3.1 Initiatives of the IQAC in	Sensitizing/Prom	oting Research C	Climate in the instit	ution
Faculties are encourage research papers. The co faculty of the various de  3.2 Details regarding	llege is initiating i	ts own journal to		
	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				
3.3 Details regarding	minor projects N	Vil		
	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				
3.4 Details on research	ch publications			
		Internationa	al National	Others
Peer Review Journa		5		
Non-Peer Review Jo	ournals			
e-Journals				
Conference proceed	ings	4	6	
3.5 Details on Impact factor of Range A	of publications:	h-index	Nos. in SCO	PUS
3.6 Research funds sanctioned	d and received fro	m various fundir	ng agencies, industr	ry and other organisations

Name of the

funding Agency

Duration

Year

Total grant sanctioned

Received

Nature of the Project

Major projects

		sciplinary Pro	Jees					
Т	ndustr	y sponsored	-					
1	Project	s sponsored b	y the					
		sity/ College						
		ts research pr						
		her(Specify)	niversity)	2014-15	Ministry		Rs.75,000	Rs.75,000
Т	Γotal				5610			Rs.75,000
8 No. (		es .	ii) Witho	ceiving fur		Chapte	DST-FIST DBT Scheit DBT Star S Any Other	me/funds
15 Tot	tal bud	get for resear	ch for cur	rent year i	n lakhs :			
	n Fundi	get for researing agency	ch for cur			nt of Univ	versity/Collego	e
From Total	n Fundi	ing agency		From	n Managemen	ut of Univ		
From Total	n Fundi	_		From	n Managemen		Nu	mber
From Total	n Fundi	ing agency		From	n Managemen	Applied	Nu 1	
From Total	n Fundi	ing agency		From	n Managemen e of Patent		Nu d	mber
From Total	n Fundi	ing agency		From	n Managemen e of Patent	Applied Granted Applied Granted	Nu 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	mber Nil Nil
From Total	n Fundi	ing agency		Typ Nation Interna	n Managemen e of Patent	Applied Granted Applied Granted Applied	Nu 1 1 1 1 1 1 1 1	mber Nil
From Total	n Fundi	ing agency		Typ Nation Interna	n Managemen e of Patent al	Applied Granted Applied Granted	Nu 1 1 1 1 1 1 1 1	mber Nil Nil
From Total 16 No	Fundi	ing agency [	d this year	Typ Nation Interna	e of Patent  al  ational  ercialised	Applied Granted Applied Granted Applied Granted	Nu 1 1 1 1 1 1 1 1	mber Nil Nil
From Total  16 No. 17 No. Of	n Fundi	ing agency [  atents receive  search awards stitute in the	d this year	From Typ Nation Interna Comm	e of Patent  al  ational  aercialised	Applied Applied Granted Applied Granted Ity and re	Nud	mber Nil Nil
From Total  16 No. 17 No. Of	Fundi	ing agency [	d this year	From Typ Nation Interna Comm	e of Patent  al  ational  ercialised	Applied Applied Granted Applied Granted Ity and re	Nu 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	mber Nil Nil

Minor Projects

3.19 No. of Ph.D. awarded by faculty from the institution
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other
3.21 No. of students Participated in NSS events:
University level 40 State level 17  National level 8 International level
3.22 No. of students participated in NCC events:  University level State level
National level International level
3.23 No. of Awards won in NSS:
University level 2 State level 1  National level International level
3.24 No. of Awards won in NCC:
University level _ State level _ National level _ International level
3.25 No. of Extension activities organized
University forum College forum NCC NSS Any other
3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.
• Special camp in adopted village, coastal cleaning, literary development, visits

Hindustan Community College caters to the needs of financial challenged

to orphanages and old age homes.

students in and around Padur and also helps in employability.

## **Criterion – IV**

# 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.90 acres	Nil	Management	11.90acres
Class rooms	90	-	Management	90
Laboratories	21	Nil	Management	21
Seminar Halls	1	Nil	Management	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.water cooler	4	2	management	6
Value of the equipment purchased during the year (Rs. in Lakhs)			Management	15,00,000
Others Maintainence and renovation		59.5lakhs	Management	59 lakhs

## No. of important equipments purchased (≥ 1-0 lakh) during the current year

S.NO	EQUIPMENT	NUMBER	AMOUNT IN RUPEES
1	Purchase of electrical		6,00,000
	plumbing and water coolers		
2	Furniture& Fixtures		9,00,000
3	Computers (Printers,		31akhs
	laptop, ups, LCD projector)		

## 4.2 Computerization of administration and library

S.NO	PURPOSE	APPLICATION NAME	VENDOR/ORG	S/W SPECIFICATION	H/W SPECIFICA TION
1	Administrative Procedures including finance	Profit Plus	B2E Solution	Profit 5RM tool	Ms-Access
2	Staff Attendance Management System – Biometrics	Uniq-ERP College administration tool	Uniq Webtech	ASP.NET	SQL SERVER
3	Library Management System	Uniq-LMS	Uniq Webtech	ASP.NET	SQL SERVER

#### 4.3 Library services:

	Existing		Newl	y added	Total		
	No.	Value	No.	Value(Rs	No.	Value(Rs.)	
Text Books	14132	1437817.73	320	24593.5	14452	1462411.23	
Reference	1815	351974.43	71	42953	1886	401440.43	
Books							
e-Books	-	-			-	-	
Journals	23	39874	17	34575	40	74449	
e-Journals	-	-			-	-	
Digital	-	-			-	-	
Database							
CD & Video	200	8000	20	5000	-	-	
Others	-	-			-	-	
(specify)							

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	332	6	6Mbps		320	13	16	_
Added	10	_		_	67			_
Total	342	6	6Mbps	_	332	13	16	_

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
  - Internet access to staff and students in the department
  - Campus network, 6Mbps 1:1 lease line connection
  - Active Director integrated service for students and staff
  - Cyber roam firewall user to login for internet usage
  - Add on course for networking basics for all computer science final year students
  - Biometric attendance for the teaching and non teaching faculty.

4.6 Amount spent on maintenance in lakhs:

i) ICT 3lakhs

ii) Campus Infrastructure and facilities 40 lakhs

iii) Equipments 15 lakhs

iv) Others 19.5lakhs

Total: 74.5 lakhs

#### Criterion - V

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Free seats for economically challenging, concession for students with 90% in XII standard and 80% marks for PG students.

Also financial assistance to students through Distress Aid Fund

. Regular update in College web-site for circulating necessary information.

Group insurance for students

#### 5.2 Efforts made by the institution for tracking the progression

The progresses of the students are assessed after each internal examination like continuous assessment tests, model examination based on which parent meetings are arranged every semester. Based on the performance in the internal examination, needy students are given remedial coaching.

Placement cell conducts career development programmes and soft skill training to students. Regular counselling and follow up actions for week students and regular guidance for students for higher education

Add on courses/certificate courses offered for the students

	UG	PG	Ph. D.	Others	S			
52() T. 137 1 . 6 . 1 .	2544	110		2				
5.3 (a) Total Number of students	2544	110		2				
(b) No. of students outside the state		120						
(c) No. of international students		156						
Men No. % 1942 73 Women		No. 714	_					
Last Year						This Ye	ar	
	ically enged	Total	Genera	al SC	ST	OBC	Physically Challenge d	Total
407 436 40 1347	2	2230	361	552	143	1568		2654
Demand ratio	72%	D	Propout %	8%				
5.4 Details of student support mechanis	sm for c	oachin	g for com	petitive	exan	nination	s (If any)	
Certificate course was offered un Training Assessment And Rewar				al Skill				
No. of students beneficiaries	50							
5.5 No. of students qualified in these ex	kaminati	ions						
NET - SET/SLET	-		SATE [		CA	Т		
IAS/IPS etc State PSC	-	Ū	JPSC [		Ot	hers		

5.6 Details of student counselling and career guidance

Counseling and career Guidance Centre function actively in the campus with an objective to bring about a voluntary change in the student. The counseling sessions are conducted as and when there arises a demand for the same. Such sessions help the students to solve the problems in academic as well as personal life. The counseling centre of the college keeps a proper record of the students who underwent individual counseling sessions

No. of students benefitted

25

#### 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	50	30	10

5.8 <u>Details of gender sensitization programmes</u>

Department of Social Work organized a guest lecture on "Empowered Women – The U.S Experience" on 23<sup>rd</sup> January 2015, **Dr. Salli Vargis, Professor of History** spoke on "Empowered Women – The U.S Experience". Students and staff from various departments actively participated empowerment of women.

#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

	State/ University level	13	National level	12	International level	
	No. of students participa	ated in cu	ltural events			
	State/ University level	150	National level		International level	
5.9.2	No. of medals /awards v	won by st	udents in Sports,	Games and	d other events	
	State/ University level	7	National level	1	International level	
Cultura	al: State/ University level	40	National level		International level	

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	97	15,52,500
Financial support from government	159	2,00,450
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11	Student	organised /	initiatives
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Fairs	: State/ University level	3	National level		International level	
Exhibitio	n: State/ University level	1	National level		International level [	
5.12 No	o. of social initiatives unde	rtaken by	the students	5		

# 5.13 Major grievances of students (if any) redressed:

#### Criterion - VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:- To develop an institution of excellence in education, training and research at both undergraduate and post- graduate levels in arts and science .

Mission:- To offer the best education and to develop the young mind into an all-round personality to meet the growing challenges of industries and the social needs of the technology —oriented global community.

- 6.2 Does the Institution has a management Information System
  - Yes. MIS applied to administrative procedures including Finance through computerised system
  - Students admission information available on college website, banner display ,prospectus, Education Fair –Off Campus, Advertisements
  - Evaluation and examination procedures printed in college calendar, Notice Board & Circulars.
  - Campus blaze, magazine circulated to inform the college activities.
- 6.3 Quality improvement strategies adopted by the institution for each of the following:
  - 6.3.1 Curriculum Development

It is the role of the affiliated university to design curriculum for different Programmes.

#### 6.3.2 Teaching and Learning

Teachers are encouraged to use modern ICT facilities for effective communication in the class rooms. Assignments are given to test the academic levels of students. Remedial coaching is provided to weak students. Internet facilities are made available to students. New books and journals are added to the library to enrich the knowledge base

#### 6.3.3 Examination and Evaluation

External examinations are conducted at the end of each semester by the affiliated University. Internal examinations are conducted as two continuous assessment test and one model examination in a Semester. Internal scores are published promptly and parent meetings are held periodically

#### 6.3.4 Research and Development

Faculties are encouraged to present and publish national and international research papers

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library resources are updated with latest editions

Library well equipped with required titles, e-Journals, volumes of text books

Use of computers in teaching learning, broad band & wifi facilities given to all the departments

#### 6.3.6 Human Resource Management

It is responsible for the attraction, selection, training, assessment and rewarding of employees also, maintain attendance, payroll preparation, arranges orientation to new recruited staff

#### 6.3.7 Faculty and Staff recruitment

1. The existing vacancies are advertised by the college in leading regional and English newspapers inviting applications from eligible candidates (Eligibility as per the University norms).

#### 6.3.8.Industry Interaction/Collaboration

The Institution has taken the initiative to invite Various Recruiters like Indian Institute of Science & Management, Tata Consultancy Services, Concentrix, Tata Motors to visit our institution to conduct campus interviews in the college. During the academic year 2013-2014, 15 companies have visited of our college and 174 students were placed in the companies .The management also encourages the students to attend the off campus interviews conducted by various reputed companies.

#### 6.3.9 Admission of student

Students are admitted as per UGC norms. Free seats and concessions in admission for economically weak students and students with merit. Also free seat with free accommodation for students with outstanding sports record.

6.4 Welfare schemes for

Teaching	Group insurance
	schemes,PF,ESI
Non teaching	Group insurance
	schemes,ESI,PF
Students	Group insurance
	schemes

6.5 Total corpus fund generated

10lakhs

6.6 Whether annual financial audit has been done

yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

ye

Audit Type	External		Internal			
	Yes/No	Agency	Yes/No	Authority		
Academic	YES	QUEST CERTIFICATION(P)	YES	ISO		

	LITE	)	
6.8 Do	es the University/ Autonomous College declar	e results within 30 days?	
	For UG Programmes	NA	
	For PG Programmes	NA	
6.9 Wh	at efforts are made by the University/ Autonon	nous College for Examination Reforms?	
	NA		
6.10 W	hat efforts are made by the University to prom	ote autonomy in the affiliated/constituent co	olleges'
	NA		
6.11 Ac	Alumini invited as resource person to sha	re their experience in their field.	
	Rank holder among alumni share their view students of each class.  Alumni association REHASH meet annual		
6.12 Ac	tivities and support from the Parent – Teacher	Association	
	Every semester academically weak students a parents will be called to discuss on the studer maintained in the department for the follow	nt's progress and records	
6.13 De	evelopment programmes for support staff		
	Workshop was conducted to motivate the suparious issues faced by them and suggested with	·	

QUEST CERTIFICATION(P) YES

ISO

YES

Administrative

- 6.14 Initiatives taken by the institution to make the campus eco-friendly
  - Vermi compost harvested in college campus
  - Water recycles plant made available in the campus
  - Eco friendly system adopted in the campus through cleaning up awareness programme and waste

#### Criterion - VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Students are encouraged to participate in culturals and sports . The total strength of the college divided into four houses and regular activites organised and at the end of the acadamic year rolling trophy given to winning team. This made the students to practice regularly and also develops leadership quality among the students. Also this enables the students to develop healthy competition and helps in removing stress among the students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Remedial classess conducted for the slow learners on the subjects english, maths, statistics, accounts. This helped the students to increase the pass percentage in those subjects.

- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
  - Waste management system effectively adopted in the campus. This enable the students to
    realise the importance of keeping the environment clean. Bio degradable dust bins
    provided in the campus. Also students are given certificate course on vermi compost
    production and as part of extension activity students were taken to slum areas to conduct
    awareness programme on cleanliness.
  - Department of Social Work has taken an initiative of commemorating UN days to sensitise
    the students' community on the importance of International Aids Day, Youth Day, World
    Mental Health Day, World Cancer Day etc.,
- 7.4 Contribution to environmental awareness / protection
  - Solar panels installed.
  - Plantation of herbal plants,
  - Maintainance of garden
  - Vermi compost plantation
  - · Recycling of waste water maintained
  - Biogas plant installed.

7.5 Whether environmental audit was conducted?	Yes	N	10		
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Any relevant information wish to add(SWOT analysis)

#### Strengths:

- Good governance and leadership
- Qualified Faculties
- Employability oriented academic programmes and MOU's
- Remedial Classes conducted for the weak students
- Eco friendly environment
- ISO 9001:2008 certified institution
- Good infra Structure and physical facilities

#### Weakness:

- No aid from government for research projects
- Lack of UGC grant

#### **Opportunities:**

- Placement of students in reputed companies through campus interviews
- Encourage students to take part in various extra circular and cultural events inter college and intra collegiate
- Sports activities encouraged and students get selected in the universities and national level.
- International institutions/Universities Collaborations
- College bus facilities provided connecting all places in and around chennai.

#### **Threats**

- Distance from city
- Proliferation of professional institutions

#### 8. Plans of institution for next year

- Increase the number of certificate courses to all UG and PG coursesand cater the needs
- Proposal to release research journal
- Improvement in technology upgradation in all the departments
- More MOUs and collaboration
- Increase the budget for library and increase the number of new books
- Additional canteen should be build

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