

HINDUSTAN COLLEGE OF ARTS & SCIENCE

Padur, Kelambakkam

NOTICE

FROM:

The Principal's Desk

TO:

IQAC Members

DATE: 19.12.2019

IQAC Meeting:

The meeting for the members of the IQAC to be held on **10.01.2020 (Friday)** and the agenda for the meeting are as follows

- 1. Green Management**
- 2. College website upgrade**
- 3. Counseling sessions and career guidance**
- 4. Inter-departmental audit**

The meeting will be in the IQAC Room at **02:30 PM**.


IQAC COORDINATOR


PRINCIPAL


DR. S. THIRUMAGAN
Principal
Hindustan College of Arts & Science
Rajiv Gandhi Salai (OMR), Padur,
Kelambakkam, Chennai - 603 103

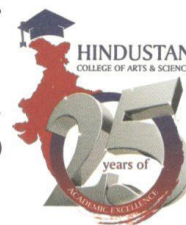


HINDUSTAN COLLEGE OF ARTS & SCIENCE

(AFFILIATED TO UNIVERSITY OF MADRAS / NAAC REACCREDITED)

A Christian Minority Institution / A Unit of Hindustan Group of Institutions
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IQAC Meeting – II MINUTES OF THE MEETING

DATE:10/01/2020

AGENDA

- **Green management**
- **College website upgrade**
- **Counseling sessions and career guidance**
- **Inter-departmental audit**

1. **Green management**

The following steps suggested for Green Management:

- a) Ban for plastic in the canteen and in the campus
- b) Five sets of four dustbins for food, glass, paper and plastic to be kept at strategic places in the canteen
- c) Replace diffused bulbs and lights with LED bulbs and lights

2. **College website upgrade**

College website need to be upgraded and updated. It should be designed in accordance with IQAC requirements

3. **Counseling sessions and career guidance**

Seminars and counseling sessions need to be organized to the students. Regular career guidance for higher education should be conducted for the final year students



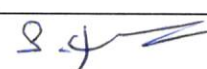

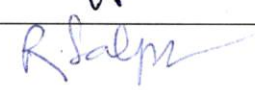

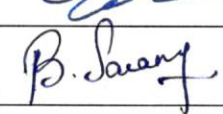

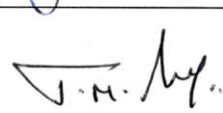
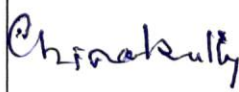
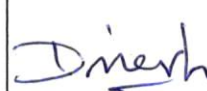
4. **Inter-departmental audit**

In order to assess the preparedness of the each department in terms of documentation of the various activities and information interdepartmental audit to be carried out.

Dr. S. Thirumagan
Principal

IQAC MEETING HELD ON 10/01/2020

Members attended

S.No.	Members	Signature
1	Member representing the Management DR. V. J. PHILIP, DEPUTY DIRECTOR ACADEMICS	
2	IQAC Coordinator DR. K. MALARVIZHI, DEAN, BUSINESS STUDIES	
	Senior Faculty	
3	DR. S. ILLANJAM, Dean, School of Science	
4	DR. Y. ANGELINE CHRISTOBEL, Dean, School of Computational Studies	
5	DR. R. SAKTHI PRABHA, Dean School of Humanities	
6	MRS. L. ESTHER THAMARINE, HOD, B.Com (Shift II)	
7	MRS. B.SARAYA, HOD, Viscom	
8	DR. A. GANESH KUMAR, Associate Professor, Dept. of Microbiology	
9	Administrative officers MR. T. M. RAMESH, HR Administrator	
10	Nominee each from local society, Students and Alumni MR.CHINNA KUTTY – Local Member	
11.	MR.DINESH – Alumni	


DR. S. THIRUMAGAN, PRINCIPAL

Chairperson

