

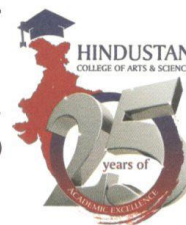


# HINDUSTAN COLLEGE OF ARTS & SCIENCE

(AFFILIATED TO UNIVERSITY OF MADRAS / NAAC REACCREDITED)

A Christian Minority Institution / A Unit of Hindustan Group of Institutions  
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## IQAC Meeting – II MINUTES OF THE MEETING

DATE:10/01/2020

### AGENDA

- **Green management**
- **College website upgrade**
- **Counseling sessions and career guidance**
- **Inter-departmental audit**

#### 1. **Green management**

The following steps suggested for Green Management:

- a) Ban for plastic in the canteen and in the campus
- b) Five sets of four dustbins for food, glass, paper and plastic to be kept at strategic places in the canteen
- c) Replace diffused bulbs and lights with LED bulbs and lights

#### 2. **College website upgrade**

College website need to be upgraded and updated. It should be designed in accordance with IQAC requirements

#### 3. **Counseling sessions and career guidance**

Seminars and counseling sessions need to be organized to the students. Regular career guidance for higher education should be conducted for the final year students

#### 4. **Inter-departmental audit**

In order to assess the preparedness of the each department in terms of documentation of the various activities and information interdepartmental audit to be carried out.

**Dr. S. Thirumagan**  
Principal