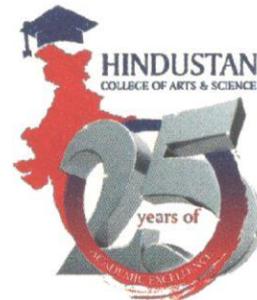




HINDUSTAN COLLEGE OF ARTS & SCIENCE



Affiliated to University of Madras / NAAC Reaccredited / 2(f) Status by UGC
Christian Minority Institution / A Unit of Hindustan Group of Institutions

Rajiv Gandhi Salai (OMR), Padur, Kelambakkam, Chennai - 603 103 India

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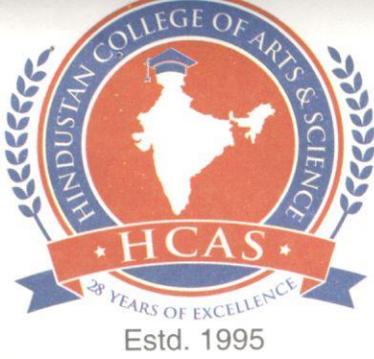
Internal Quality Assurance Cell Meeting - II

Minutes of Meeting

DATE: 01.09.2023

Members Present

S.No	Members	Designation
1.	Dr. S. Thirumagan, Principal	Chairman of the meeting
2.	Dr. V. J. Philip, Deputy Director Academics	Management representative
3.	Dr. K. Malarvizhi, Dean, School of Business Studies	IQAC Coordinator
4.	Mr. Samuel Sampath Kumar, Vice Principal, Admin	Admin. representative
5.	Dr. S. Illanjiam, Vice Principal, Academics	Senior Faculty
6.	Dr. C. Elizabeth Rani, Dean, School of Sciences	Senior Faculty
7.	Dr. R. Sakthi Prabha, Dean, School of Humanities	Senior Faculty
8.	Dr. Y. Angeline Christobel, Dean, School of Computational Studies	Senior Faculty
9.	Mrs. L. Esther Thamarine, Head, B.Com (General Shift -II)	Senior Faculty
10.	Ms. Tuttu, Research Scholar, HITS	Alumni Representatives



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Points Discussed & Resolution taken

1. Preparation of Peer team visit

- To discuss on arrangements to be made for the Peer team visit for NAAC. Responsibilities to be allotted to the senior faculty. Mock Visit to be conducted.

2. Extension Activities

- To enrich the ability of students to interact with outsiders in progressively transferring knowledge for the betterment of the society. Facilities to be arranged for commutation of students to the respective places.

3. Department activities

- Discussion on strategies to rekindle and sustain students' interest in studies after the pandemic must be developed. International and National MoU's to be increased.

4. Alumni Speaker Series

- Distinguished Alumni Sharing their career journeys needs to be organized on the theme: "**From Campus to Career: Navigating Success**"

5. FDP on Outcome based Education

- Training sessions to be conducted for faculty on Outcome based education. To arrange for resource persons for right knowledge transfer and enhancement to help faculty members perform better.

Dr. S. Thirumagan
Principal